

GOVERNOR MCGREEVEY'S DISPARITY STUDY

INSTRUCTIONS FOR COMPLETING THE SURVEY FOR BUSINESSES

Governor McGreevey's Disparity Study Commission is compiling data for a disparity study that it is currently undertaking. The purpose of this study is to investigate, research and report on the nature and scope of any past or present discrimination in State contracting for both construction and goods and services. Where the study finds evidence of such discrimination, it shall identify and evaluate remedies, consistent with guidelines established by law.

This study is being administered by the New Jersey Department of State and has no relation to any information that you may have provided to any other State agency for any other purpose. Unless you answer "NO" to Question No. 13, you may be contacted by a representative of the Department of State to discuss your answers more fully. None of the information provided on this form will be shared with anyone outside of the State of New Jersey.

Please complete the entire survey. If you need more space to answer any question, simply attach additional sheets. When you are done, **you may return the survey to the New Jersey Department of State, P.O. Box 459, Trenton, New Jersey 08625-0459.**

If you should have any questions or comments concerning this survey, you may call Governor McGreevey's Disparity Study Commission at the New Jersey Department of State at (609) 943-3301 during normal business hours. Thank you in advance for your participation in this survey.

GOVERNOR MCGREEVEY'S DISPARITY STUDY

SURVEY FOR BUSINESSES

SECTION I

Date: _____

Name of Firm: _____

Address of Firm: _____

E-Mail Address: _____

Business Telephone: _____ FAX No. _____

Name and Title of Person Completing this Survey: _____

SECTION II

1. Check box if Certified/Registered with any agency of the State of New Jersey as a Small Business ☐ MBE ☐ WBE ☐
Check box if not certified but is minority ☐ and/or female owned ☐. If business is minority owned, please specify race/ethnicity of majority owner(s): _____
2. Organizational Form that Best Describes the Firm:
☐ Sole Proprietorship ☐ Partnership ☐ LLC
☐ Corporation ☐ Subchapter S Corporation
3. How long has the firm been in business? _____
4. How many permanent employees does the firm have? _____
5. What kind of business are you engaged in? Please check:
☐ Goods and Services ☐ Construction
6. Please state the **specific** kind(s) of work your firm engages in (Example: line striping, excavation, janitorial services, consulting, etc.) _____
7. Has your firm ever been awarded a contract by any agency of the State of New Jersey? Yes _____ No _____ If yes, then:
8. What is the number of contracts your firm has received by any agency of the State in the last 5 years (July 1, 1997-June 30, 2002) _____. Please list those contracts in the table, below:

GOVERNOR MCGREEVEY'S DISPARITY STUDY

Agency Awarding Contract	Date of Award	Name of Contract	Value of Contract & Type of Work
--------------------------	---------------	------------------	-------------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

9. Have you ever worked as a subcontractor to a contractor that was awarded a contract by any agency of the State of New Jersey?

Yes _____ No _____ If yes, then:

10. What is the number of contracts your firm has received as a subcontractor to a prime contractor awarded a contract by any agency of the State of New Jersey in the last 5 years (July 1, 1997-June 30, 2002) _____. Please list those contracts in the table, below:

Agency Awarding Contract	Date of Award	Name of Contract	Value of Contract & Type of Work
--------------------------	---------------	------------------	-------------------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

11. Have you ever bid on a State project and did not receive the award? ☐ Yes ☐ No

12. What percentage of your work is related to:

Public Sector Contracts: _____% (as a prime contractor)
_____% (as a subcontractor)

Private Sector Contracts: _____% (as a prime contractor)
_____% (as a subcontractor)

- 12a. Of the percentage(s) related to public sector contracts only, what percentage of that is for State contracts _____%, County contracts _____%, Municipal contracts _____%,
Contracts with States other than New Jersey _____%,
Other _____%.

13. Would you be willing to be contacted by a representative of the Department of State to discuss any instances where you believe you have been discriminated against?

☐ Yes ☐ No